

Application to Harvard College for Fall 2010 Entrance

Harvard College • 2009–2010

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# Harvard for Entrance in Fall 2010 • Application Materials



**Thank you for your interest in Harvard College. We know there are many fine colleges and universities from which to choose, and we are happy that you are looking closely at the exciting opportunities available here in Cambridge.**

Our admissions procedures are designed to give you maximum freedom and flexibility to present yourself in your own words. We hope you will respond in whatever ways you feel will best demonstrate your interests and accomplishments. Here are some recommendations we hope you will consider as you complete your application.

- Candidates may complete testing (SAT or ACT with writing and **three** SAT Subject Tests) by using the January SAT or the February ACT dates, but we urge you to have your testing completed by the December date, if at all possible.
- We no longer have an early admission program. Please refer to the next page for more information.
- Keep copies of all materials submitted and ask your teachers to do the same. Materials can be lost in the mail.
- Supplementary materials or portfolios may be submitted, but you should do so only if you have an unusual talent. Such materials are neither required nor expected as the required components of the application provide ample basis on which to make our decisions. Because we cannot return materials, applicants should send only duplicates.
- Write about what matters to you. There are no “right” essay topics and no “right” answers.

The answers to many questions about admissions requirements and deadlines are included on the following pages. For an expanded list of frequently asked questions and their answers, please consult the FAQ index on our website: [www.admissions.college.harvard.edu](http://www.admissions.college.harvard.edu).

Each admission decision is made without any regard for a candidate’s financial need — a policy we call “need-blind admission.” Indeed the Admissions Committee may respond favorably to evidence that a candidate has overcome significant obstacles, financial or otherwise. Once an applicant is admitted, we create an individual financial aid package that will enable that student’s family to meet the cost of attendance. Providing financial access to Harvard for every admitted student is one of our highest priorities.

We hope you will take every opportunity to explore whether Harvard might be a good match for your academic, extracurricular and personal interests. Advice from your college counselor, your family and the many publications on college admission may help, as might a visit to Cambridge or a conversation with one of our more than 10,000 alumni/ae who help us recruit students in all 50 states and around the world.

Please let us know if we can be of assistance to you during the admissions process. Best wishes for a happy and productive year.

William R. Fitzsimmons  
Dean of Admissions and Financial Aid

Marlyn McGrath  
Director of Admissions

Sarah C. Donahue  
Director of Financial Aid

# Harvard for Entrance in Fall 2010 • Application Materials



## A Statement on Early Admission

Harvard College has eliminated its early admission program and has moved to a single application deadline of January 1. The change in policy, which builds on Harvard's efforts over the past several years to expand financial aid and increase openness in admissions, took effect for students who applied in

the fall of 2007 for the freshman class entering in September 2008. To read more about the elimination of Early Action at Harvard College, please visit [www.admissions.college.harvard.edu/announcements/earlyadmission.html](http://www.admissions.college.harvard.edu/announcements/earlyadmission.html).

# Harvard for Entrance in Fall 2010 • Application Instructions

## Application Timetable

### IMMEDIATELY

Please send:

- **The Common Application or the Universal College Application.**
- **The \$75 application fee or a fee waiver request.**

Without your Common Application/Universal Application, we cannot open your admission file, track supporting documents for your application, or send your name to our alumni/ae for a possible interview in your area.

The Short Answer about one of your activities, the Personal Essay and the Harvard Application Supplement may be sent at a later date.

### DECEMBER 1

**We will begin our careful evaluation process on this date, reading applications in the order in which they are completed.**

Our alumni/ae interviewers would appreciate your sending the Common Application/Universal Application by this date to allow them to begin the interviewing process where possible.

We recognize that you and your secondary school teachers and counselors have many commitments that may preclude submission of your application materials by December 1. If so, please be assured that you will not be penalized in any way.

### JANUARY 1

**Final deadline for all application materials.**

## Additional Dates to Consider

### January 23, 2010

Last SAT Reasoning and Subject testing date.

### February 6, 2010

Last ACT testing date.

Note: This test date is not available in New York.

### Early April 2010

Decision letters mailed.

### May 1, 2010

Reply date for admitted students. No deposit required.

## Applying to Harvard

### Application Fee

Please attach the check or money order to the first page of the application and ensure that the applicant's name appears on the check or money order. You may also pay your application fee online with a credit card via the Common Application or the Universal College Application websites.

If paying the application fee would cause a hardship for your family, please request a fee waiver. You or your guidance counselor may use one of the official forms or may simply write a short letter, asking us to waive your fee.

### Common Application and Universal Application

Harvard accepts the Common Application and the Universal College Application. Both will be treated equally by the Admissions Committee. Please choose one.

You may choose to send your Personal Statement and Short Answer on a separate piece of paper. If you do so, please write your full name, address, birthdate and high school on each page. Please avoid submitting materials in binders or folders.

If you do not receive acknowledgement of your application within two weeks of submitting your application, please write to [college@fas.harvard.edu](mailto:college@fas.harvard.edu) or call (617) 495-1551. This is very important, because applications can get lost in the mail.

Please note, we will not begin processing applications until October so the earliest you would receive an acknowledgement is mid-October.

### School Report and Mid-Year School Report

Please give these forms to your school counselor or other school advisor and ask that the School Report form be completed and returned to our office as soon as possible. The Mid-Year Report should be returned in February 2010 with your latest grades.

If you have attended more than one high school in the past two years, give a second copy of the School Report to your former counselor(s) or school official to complete.

### Teacher Evaluations

Give the **two** Evaluation forms to teachers in different academic subjects who know you well.

### Standardized Testing

We require the *SAT Reasoning Test* or *ACT Test with Writing*, as well as **three SAT Subject Tests**. Students are free to use the College Board Score Choice option or a similar option offer by the ACT.

Our official codes are **3434** for the College Board SAT Reasoning and Subject Tests and **1840** for the ACT.

When registering for tests, please use your name as it will appear on your Harvard application. Using a nickname may prevent your scores from matching up with the rest of your application in our database.

# Harvard for Entrance in Fall 2010 • Application Materials



## After You Have Applied

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### Personal Interview

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When and where possible, applicants may be invited to meet with alumni/ae in or near their school communities. No candidate is at a disadvantage if an interview cannot be arranged.

### Contact Information

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If you change your mailing address, phone number or e-mail address after submitting your application, please contact the Admissions Office by writing to [fileroom@fas.harvard.edu](mailto:fileroom@fas.harvard.edu).

Please be sure to include your full name, date of birth and name of high school when contacting the Admissions Office.

### Application Status Check

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All applicants will receive an Application Access Code by e-mail. This code will allow you to check the status of your application materials online. We track applications, supplements, school reports, test scores and teacher evaluations. We do *not* track interviews, essays or supplemental letters of recommendation.

If you do not receive an Application Access Code message within two weeks of submitting your application, you may request your access code electronically by sending an e-mail to [admpin@fas.harvard.edu](mailto:admpin@fas.harvard.edu). Please write “Access Code” in the subject line and your full name, date of birth and name of high school in the message body. We will send your Access Code to the e-mail address you included on your application.

Please note that we do not begin processing applications until October so the earliest you would receive your access code is mid-October.

To facilitate delivery, please alter your e-mail filters to allow messages from [college@fas.harvard.edu](mailto:college@fas.harvard.edu) and [fileroom@fas.harvard.edu](mailto:fileroom@fas.harvard.edu) to reach your inbox.

### Send Updates

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To send information updates to your application, please write to us or send an e-mail to [fileroom@fas.harvard.edu](mailto:fileroom@fas.harvard.edu) with the word “Update” in the subject line. In the body of the message, please type your full name and the information you would like to include in your file. We do not open e-mail attachments.

### Withdraw Your Application

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To withdraw your application, please write to us or send an e-mail to [fileroom@fas.harvard.edu](mailto:fileroom@fas.harvard.edu) with the word “Withdraw” in the subject line. In the message body, please type your full name, date of birth and name of high school. You will receive a confirmation via regular mail.

### E-Mail Decisions

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You may indicate whether you would like to have your decision sent to you via e-mail. If you choose this option, please alter your e-mail filters to allow messages from [college@fas.harvard.edu](mailto:college@fas.harvard.edu) and [fileroom@fas.harvard.edu](mailto:fileroom@fas.harvard.edu) to reach your inbox. An official decision letter will be sent via regular mail to all applicants who have received an e-mail notification.

## Applicants Outside the United States

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If you are applying from a school outside the United States, you should follow the same procedures and timetables as candidates applying from schools within the U.S. Below we list a few special notes.

### Testing Requirements

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Even if you are submitting the results of your school leaving exams (e.g., GCE A-levels, International Baccalaureate, Abitur, etc.) you must submit the results of the SAT Reasoning Test or the ACT (with Writing, if available), as well as the results of *three* SAT Subject Tests by the appropriate deadlines.

A candidate whose first language is *not* English should *not* take the SAT Subject test in his or her native language as one of the three required SAT Subject Tests.

Students are not required to take the TOEFL unless they do not have access to other standardized tests.

### Interviews

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While we try to make interviews widely available, it will not always be possible to arrange one abroad. In some countries, there are simply too many applicants for our alumni interviewers to see everyone. No candidate is at a disadvantage if an interview cannot be arranged. Please see our website to determine whether an interview is possible in your home country.

### Translations

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We appreciate the effort that many applicants make in providing the Admissions Committee with a translation of the recommendations submitted on their behalf. We ask, however, that any translations include the name of the translator and that the original untranslated reports be submitted as well.

### Application Fee

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You may pay online by credit card via the Common Application or the Universal Application websites. Please be sure that your credit card has been activated for Internet transactions.

If paying by check, we ask that international applicants send us the application fee in the form of a foreign draft—that is, a check in U.S. dollars that is drawn through a U.S. bank, but is generally available at most foreign banks.

You may also wire the fee to us using the following information:

Bank name: Bank of America

Bank address: 100 Federal St., Boston, MA 02109

ABA number: 011000 390

Account name: President & Fellows of Harvard College

Account number: 00531-37234

Message: Applicant’s full legal name

Attention: College Admissions, 5-8821

# Harvard for Entrance in Fall 2010 • Application Materials



## For More Information

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To request missing forms or other information, you may contact us through our website [www.admissions.college.harvard.edu/apply/international/](http://www.admissions.college.harvard.edu/apply/international/) or via e-mail: [intladm@fas.harvard.edu](mailto:intladm@fas.harvard.edu).

## All Applicants

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### Harvard Admission Policy

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Harvard University makes all decisions concerning applicants, students, faculty and staff on the basis of the individual's qualifications to contribute to Harvard's educational objectives and institutional needs.

Discriminating against individuals on the basis of race, color, gender, sexual orientation, religion, age, national or ethnic origin, political beliefs, veteran status or disability unrelated to course requirements is inconsistent with the purposes of a university and with the law.

### Misrepresentation of Credentials

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Occasionally, a candidate for admission will make inaccurate statements or submit false material in connection with his or her application. In most cases, these misrepresentations are discovered during the admission process and the application is rejected. If a misrepresentation is discovered after a candidate has been admitted, the offer of admission normally will be withdrawn.

If a misrepresentation is discovered after a student has registered, the offer of admission normally will be revoked and the student will be required to leave the College. If the discovery occurs after a degree has been awarded, the degree normally will be rescinded.

The determination that an application is inaccurate or contains misrepresentations rests solely with the Admissions Office and will be resolved outside the student disciplinary process.

## Financial Aid Timetable

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### Immediately

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Please review the financial aid application instructions found on the Prospective Students section of our website.

### February 1

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Submit the initial components of your financial aid application, following the instructions found on the Prospective Students section of our website. We realize that you may not have access to your final 2009 tax information by this deadline and ask that you use the best available estimated figures.

### March 1

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Final deadline for *all* application materials, including tax and income documentation.

## Helpful Application Checklist

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### Requirements for All Applicants:

- Official score report from the SAT Reasoning test or ACT with Writing component
- Official score reports from **three** SAT Subject Tests
- Common Application or Universal College Application
- Harvard Application Supplement
- Application fee of \$75 or a request for a fee waiver
- Secondary School Report
- and
- Mid-Year Report
- Two** Teacher Evaluations
- Financial Aid Application (by February 1, if you plan to apply)
- Update address, phone and e-mail if recently changed

## APPLICANT

Legal name \_\_\_\_\_  
*Last/Family/Sur (Enter name exactly as it appears on official documents.)*      *First/Given*      *Middle (complete)*      *Jr., etc.*

Preferred name, if not first name (choose only one) \_\_\_\_\_  
Former last name(s), if any \_\_\_\_\_

Birth date \_\_\_\_\_  Female  Male      US Social Security Number, if any \_\_\_\_\_  
*mm/dd/yyyy*      *Optional, unless applying for financial aid*

E-mail address \_\_\_\_\_  
IM address \_\_\_\_\_

Permanent home address \_\_\_\_\_  
*Number & Street*      *Apartment #*

\_\_\_\_\_ *City/Town*      *State/Province*      *Country*      *ZIP/Postal Code*

Permanent home phone (\_\_\_\_\_) \_\_\_\_\_  
*Area Code*      *Area Code*

**If different from above**, please give your current mailing address for all admission correspondence.

Current mailing address \_\_\_\_\_  
*Number & Street*      *Apartment #*

\_\_\_\_\_ *City/Town*      *State/Province*      *Country*      *ZIP/Postal Code*

If your current mailing address is a boarding school, include name of school here: \_\_\_\_\_

Phone at current mailing address (\_\_\_\_\_) \_\_\_\_\_ (from \_\_\_\_\_ to \_\_\_\_\_)  
*Area Code*      *(mm/dd/yyyy)*      *(mm/dd/yyyy)*

## FUTURE PLANS

Your answers to these questions will vary for different colleges, and not all colleges require a response to each. Please complete the rest of page 1 and make photocopies of the page. Then complete this Future Plans section as appropriate for each of the colleges to which you are applying.

College: \_\_\_\_\_      Deadline: \_\_\_\_\_  
*mm/dd/yyyy*

Entry Term:  Fall (Jul-Dec)       Spring (Jan-Jun)

Decision Plan:  Regular Decision       Rolling Admission      Do you intend to apply for need-based financial aid?  Yes  No

Early Decision       Early Decision II      Do you intend to apply for merit-based scholarships?  Yes  No

Early Action       Early Action II      Do you intend to be a full-time student?  Yes  No

Restrictive Early Action       Early Admission      Do you intend to enroll in a degree program your first year?  Yes  No

*juniors only*      Academic Interests: \_\_\_\_\_

Career Interest: \_\_\_\_\_

## DEMOGRAPHICS

- US citizen
- Dual US citizen
- US permanent resident visa (Alien registration # \_\_\_\_\_)
- Other citizenship (Visa type \_\_\_\_\_)

List any non-US countries of citizenship \_\_\_\_\_

How many years have you lived in the United States? \_\_\_\_\_

Place of birth \_\_\_\_\_  
*City/Town*      *State/Province*      *Country*

First language \_\_\_\_\_

Primary language spoken at home \_\_\_\_\_

**Optional** The items with a gray background are optional. No information you provide will be used in a discriminatory manner.

Marital status: \_\_\_\_\_

US Armed Services veteran?  Yes  No

1. Are you Hispanic/Latino?  
 Yes, Hispanic or Latino (including Spain)  No

*Please describe your background* \_\_\_\_\_

2. Regardless of your answer to the prior question, please select one or more of the following ethnicities that best describe you:

American Indian or Alaska Native (including all Original Peoples of the Americas)

Are you Enrolled?  Yes  No If yes, please enter Tribal Enrollment Number \_\_\_\_\_

*Please describe your background* \_\_\_\_\_

Asian (including Indian subcontinent and Philippines)

*Please describe your background* \_\_\_\_\_

Black or African American (including Africa and Caribbean)

*Please describe your background* \_\_\_\_\_

Native Hawaiian or Other Pacific Islander (Original Peoples)

*Please describe your background* \_\_\_\_\_

White (including Middle Eastern)

*Please describe your background* \_\_\_\_\_

## FAMILY

Please list both parents below, even if one or more is deceased or no longer has legal responsibilities toward you. Many colleges collect this information for demographic purposes even if you are an adult or an emancipated minor. If you are a minor with a legal guardian (an individual or government entity), then please list that information below as well. If you wish, you may list step-parents and/or other adults with whom you reside, or who otherwise care for you, in the Additional Information section or on an attached sheet.

### Household

Parents' Marital Status (relative to each other):  Never married  Married  Widowed  Separated  Divorced (date \_\_\_\_\_)

With whom do you make your permanent home?  Parent 1  Parent 2  Both  Legal Guardian  Ward of the Court/State  Other mm/yyyy

**Parent 1:**  Mother  Father  Unknown

**Parent 2:**  Mother  Father  Unknown

Is Parent 1 living?  Yes  No (Date deceased \_\_\_\_\_)  
mm/yyyy

Is Parent 2 living?  Yes  No (Date deceased \_\_\_\_\_)  
mm/yyyy

Last/Family/Sur First/Given Middle Title (Mr./Ms./Dr., etc.)

Last/Family/Sur First/Given Middle Title (Mr./Ms./Dr., etc.)

Country of birth \_\_\_\_\_

Country of birth \_\_\_\_\_

Home address **if different** from yours

Home address **if different** from yours

Home phone (\_\_\_\_\_) \_\_\_\_\_  
Area Code

Home phone (\_\_\_\_\_) \_\_\_\_\_  
Area Code

E-mail \_\_\_\_\_

E-mail \_\_\_\_\_

Occupation \_\_\_\_\_

Occupation \_\_\_\_\_

Name of employer \_\_\_\_\_

Name of employer \_\_\_\_\_

College (if any) \_\_\_\_\_

College (if any) \_\_\_\_\_

Degree \_\_\_\_\_ Year \_\_\_\_\_

Degree \_\_\_\_\_ Year \_\_\_\_\_

Graduate school (if any) \_\_\_\_\_

Graduate school (if any) \_\_\_\_\_

Degree \_\_\_\_\_ Year \_\_\_\_\_

Degree \_\_\_\_\_ Year \_\_\_\_\_

### Legal Guardian (if other than a parent)

Relationship to you \_\_\_\_\_

Last/Family/Sur First/Given Middle Title (Mr./Ms./Dr., etc.)

Home address **if different** from yours

Home phone (\_\_\_\_\_) \_\_\_\_\_  
Area Code

E-mail \_\_\_\_\_

Occupation \_\_\_\_\_

Name of employer \_\_\_\_\_

College (if any) \_\_\_\_\_

Degree \_\_\_\_\_ Year \_\_\_\_\_

Graduate school (if any) \_\_\_\_\_

Degree \_\_\_\_\_ Year \_\_\_\_\_

### Siblings

Please give names and ages of your brothers or sisters. If they have attended or are currently attending college, give the names of the undergraduate institution, degree earned, and approximate dates of attendance. If more than three siblings, please list them in the Additional Information section or on an attached sheet.

Name Age Relationship

College Attended \_\_\_\_\_

Degree Earned \_\_\_\_\_ Dates \_\_\_\_\_  
or Expected YYYY-YYYY

Name Age Relationship

College Attended \_\_\_\_\_

Degree Earned \_\_\_\_\_ Dates \_\_\_\_\_  
or Expected YYYY-YYYY

Name Age Relationship

College Attended \_\_\_\_\_

Degree Earned \_\_\_\_\_ Dates \_\_\_\_\_  
or Expected YYYY-YYYY

# ACADEMICS

## Secondary Schools

Current or most recent secondary school attended \_\_\_\_\_

Entry Date \_\_\_\_\_ Graduation Date \_\_\_\_\_ School Type  public  charter  independent  religious  home school  
mm/yyyy mm/dd/yyyy

Address \_\_\_\_\_ CEEB/ACT Code \_\_\_\_\_  
Number & Street

City/Town State/Province Country ZIP/Postal Code

Counselor's name (Mr./Ms./Dr., etc.) \_\_\_\_\_ Counselor's Title \_\_\_\_\_

E-mail \_\_\_\_\_ Phone (\_\_\_\_\_) \_\_\_\_\_ Fax (\_\_\_\_\_) \_\_\_\_\_  
Area Code Number Ext. Area Code Number

List all other secondary schools, including summer schools as well as summer and other programs, you have attended, beginning with 9<sup>th</sup> grade.

School Name & CEEB/ACT Code	Location (City, State/Province, ZIP/Postal Code, Country)	Dates Attended (mm/yyyy)

If you received college counseling or assistance with your application process from a community based organization (such as Upward Bound, Questbridge, etc.), please specify \_\_\_\_\_

If your secondary school education was or will be interrupted, check all that apply and provide details in the Additional Information section or on an attached sheet.

- did/will graduate late   
  did/will change secondary schools   
  did not/will not graduate  
 did/will graduate early   
  did/will take time off   
  did/will receive GED Date: \_\_\_\_\_ (Official scores must be sent from the testing agency.)  
mm/yyyy

**Colleges & Universities** List all colleges/universities at which you have taken courses for credit; list names of courses taken, grades earned, and credits earned on a separate sheet. Please have an official transcript sent from each institution as soon as possible.

College/University Name & CEEB/ACT Code	Location (City, State/Province, ZIP/Postal Code, Country)	Degree Candidate?		Dates Attended (mm/yyyy)	Degree(s) Earned
		Yes	No		
		<input type="radio"/>	<input type="radio"/>		
		<input type="radio"/>	<input type="radio"/>		
		<input type="radio"/>	<input type="radio"/>		

## TESTS

Be sure to note the tests required for each institution to which you are applying. The official SAT, ACT, TOEFL, MELAB and/or IELTS scores from the appropriate testing agencies should be sent as soon as possible.

ACT Tests	Date taken/ to be taken	English	Math	Reading	Science	Composite	Writing	Date taken/ to be taken	English	Math	Reading	Science	Composite	Writing

SAT Reasoning Tests	Date taken/ to be taken	Critical Reading	Math	Writing	Date taken/ to be taken	Critical Reading	Math	Writing	Date taken/ to be taken	Critical Reading	Math	Writing

SAT Subject Tests	Date taken/ to be taken	Subject	Score	Date taken/ to be taken	Subject	Score	Date taken/ to be taken	Subject	Score

AP/IB Tests	Date taken/ to be taken	Subject	Score	Date taken/ to be taken	Subject	Score	Date taken/ to be taken	Subject	Score

AP/IB Tests	Date taken/ to be taken	Subject	Score	Date taken/ to be taken	Subject	Score	Date taken/ to be taken	Subject	Score

AP/IB Tests	Date taken/ to be taken	Subject	Score	Date taken/ to be taken	Subject	Score	Date taken/ to be taken	Subject	Score

AP/IB Tests	Date taken/ to be taken	Subject	Score	Date taken/ to be taken	Subject	Score	Date taken/ to be taken	Subject	Score

TOEFL/IELTS/MELAB	Date taken/ to be taken	Test	Score	Date taken/ to be taken	Test	Score	Date taken/ to be taken	Test	Score

**Honors** Briefly list any academic distinctions or honors you have received since the 9<sup>th</sup> grade or international equivalent (e.g. National Merit, Cum Laude Society).

Grade level or post-graduate (PG)					Honor	Level of Recognition			
9	10	11	12	PG		School	State/ Regional	National	Inter- national
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

## ACTIVITIES

**Extracurricular** Please list your **principal** extracurricular, community, volunteer and family activities and hobbies **in the order of their interest to you**. Include specific events and/or major accomplishments such as musical instrument played, varsity letters earned, etc. **To allow us to focus on the highlights of your activities, please complete this section even if you plan to attach a résumé.**

Grade level or post-graduate (PG)					Approximate time spent		When did you participate in the activity?		Positions held, honors won, or letters earned	If applicable, do you plan to participate in college?
9	10	11	12	PG	Hours per week	Weeks per year	School year	Summer		
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	_____	_____	<input type="radio"/>	<input type="radio"/>	_____	<input type="radio"/>
Activity _____										
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	_____	_____	<input type="radio"/>	<input type="radio"/>	_____	<input type="radio"/>
Activity _____										
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	_____	_____	<input type="radio"/>	<input type="radio"/>	_____	<input type="radio"/>
Activity _____										
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	_____	_____	<input type="radio"/>	<input type="radio"/>	_____	<input type="radio"/>
Activity _____										
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	_____	_____	<input type="radio"/>	<input type="radio"/>	_____	<input type="radio"/>
Activity _____										
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	_____	_____	<input type="radio"/>	<input type="radio"/>	_____	<input type="radio"/>
Activity _____										

**Work Experience** Please list **paid** jobs you have held during the past three years (including summer employment).

Specific nature of work	Employer	School year	Summer	Approximate dates (mm/yyyy - mm/yyyy)	Hours per week
_____	_____	<input type="radio"/>	<input type="radio"/>	_____	_____
_____	_____	<input type="radio"/>	<input type="radio"/>	_____	_____
_____	_____	<input type="radio"/>	<input type="radio"/>	_____	_____
_____	_____	<input type="radio"/>	<input type="radio"/>	_____	_____

## WRITING

**Short Answer** Please briefly elaborate on one of your extracurricular activities or work experiences in the space below or on an attached sheet (150 words or fewer).

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**Personal Essay** Please write an essay (250 words minimum) on a topic of your choice or on one of the options listed below. **Please indicate your topic by checking the appropriate box.** This personal essay helps us become acquainted with you as a person and student, apart from courses, grades, test scores, and other objective data. It will also demonstrate your ability to organize your thoughts and express yourself.

- 1 Evaluate a significant experience, achievement, risk you have taken, or ethical dilemma you have faced and its impact on you.
- 2 Discuss some issue of personal, local, national, or international concern and its importance to you.
- 3 Indicate a person who has had a significant influence on you, and describe that influence.
- 4 Describe a character in fiction, a historical figure, or a creative work (as in art, music, science, etc.) that has had an influence on you, and explain that influence.
- 5 A range of academic interests, personal perspectives, and life experiences adds much to the educational mix. Given your personal background, describe an experience that illustrates what you would bring to the diversity in a college community, or an encounter that demonstrated the importance of diversity to you.
- 6 Topic of your choice.

Attach your essay to the last page on a separate sheet(s) (same size please). You must put your full name, date of birth, and name of secondary school on each sheet.

### Disciplinary History

- ① Have you ever been found responsible for a disciplinary violation at any educational institution you have attended from 9<sup>th</sup> grade (or the international equivalent) forward, whether related to academic misconduct or behavioral misconduct, that resulted in your probation, suspension, removal, dismissal, or expulsion from the institution?  Yes  No
- ② Have you ever been convicted of a misdemeanor, felony, or other crime?  Yes  No

If you answered yes to either or both questions, please attach a separate sheet of paper that gives the approximate date of each incident, explains the circumstances, and reflects on what you learned from the experience.

**Additional Information** If there is any additional information you'd like to provide regarding special circumstances, additional qualifications, etc., please do so in the space below or on an attached sheet.

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## SIGNATURE

**Application Fee Payment** If this college requires an application fee, how will you be paying it?

- Online Payment  Will Mail Payment  Online Fee Waiver Request  Will Mail Fee Waiver Request

### Required Signature

- I certify that all information submitted in the admission process—including the application, the personal essay, any supplements, and any other supporting materials—is my own work, factually true, and honestly presented. I authorize all schools attended to release all requested records covered under the FERPA act, and authorize review of my application for the admission program indicated on this form. I understand that I may be subject to a range of possible disciplinary actions, including admission revocation or expulsion, should the information I've certified be false.
- I acknowledge that I have reviewed the application instructions for each college receiving this application. I understand that all offers of admission are conditional, pending receipt of final transcripts showing work comparable in quality to that upon which the offer was based, as well as honorable dismissal from the school. I also affirm that I will send an enrollment deposit (or the equivalent) to only one institution; sending multiple deposits (or the equivalent) may result in the withdrawal of my admission offers from all institutions.

Signature 

Date \_\_\_\_\_

mm/dd/yyyy

*The Common Application, Inc., and its member institutions are committed to fulfilling their mission without discrimination on the basis of race, color, national origin, religion, age, sex, gender, sexual orientation, disability, or veteran status.*

# Harvard for Entrance in Fall 2010 • Application Supplement



**Office of Admissions and Financial Aid**  
 86 Brattle Street  
 Cambridge, MA 02138

Valid for entrance in September 2010 only.  
 Please submit this form as well as the Common Application or the Universal College Application as soon as possible.

**Please return this form to us by December 1. The final deadline for all application materials is January 1.**

A completed application includes all portions of the Common Application or the Universal College Application, as well as the Harvard Application Supplement, required official testing results, a Secondary School Report, two Teacher Evaluations and a \$75 application fee or fee waiver request.

Full legal name \_\_\_\_\_  
Last/Family First Middle Jr., etc.

Prefer to be called \_\_\_\_\_ Date of Birth \_\_\_\_\_  
(MM/DD/YYYY)

Address \_\_\_\_\_  
No. and Street Apt./Unit

City \_\_\_\_\_ State/Province \_\_\_\_\_ Country \_\_\_\_\_ Zip/Postal Code \_\_\_\_\_

Telephone Number \_\_\_\_\_

Secondary School \_\_\_\_\_ CEEB/ACT code \_\_\_\_\_

**If you can be reached by fax or e-mail, please provide a fax number or e-mail address and name of the contact person.**

Fax number \_\_\_\_\_ Contact person \_\_\_\_\_

E-mail address \_\_\_\_\_ Contact person \_\_\_\_\_

**Would you like your admission decision e-mailed to you? A decision letter will be sent via regular mail to all applicants.**

Yes  No

For the following questions, please place the letter or number indicating your choice in the space provided.

**Of the following fields of study, which are you currently most likely to pursue?**

A Social Sciences E Engineering  
 B Humanities F Mathematics  
 C Biological Sciences G Computer Science First Choice \_\_\_\_\_  
 D Physical Sciences

**What vocation currently interests you most?**

A Academic (Teaching, Research, Administration) J Medicine  
 B Arts (Studio, Performing, Writing) K Religion  
 C Business L Science / Technology (Non-Academic)  
 D Communications (Media, Film, Advertising, Journalism) M Skilled Trade / Farming  
 E Design / Architecture N Social Service  
 F Government / Politics O Teaching / Administration  
 G Health (Non-Medical) P Other  
 H Law Q Undecided  
 I Library / Museum Work First Choice \_\_\_\_\_

**At this time, which two college activities or sports interest you most?**

- |                                |                       |                         |
|--------------------------------|-----------------------|-------------------------|
| 01 Arts, Visual Arts           | 15 Outdoor Activities | 29 Soccer               |
| 02 Dramatics                   | 16 Baseball           | 30 Softball             |
| 03 Vocal Music                 | 17 Basketball         | 31 Squash               |
| 04 Band                        | 18 Crew–Heavyweight   | 32 Swimming, Diving     |
| 05 Orchestra                   | 19 Crew–Lightweight   | 33 Tennis               |
| 06 Writing / Literary Magazine | 20 Fencing            | 34 Track, Cross-Country |
| 07 Journalism                  | 21 Field Hockey       | 35 Volleyball           |
| 08 Student Government          | 22 Football           | 36 Water Polo           |
| 09 Debate                      | 23 Golf               | 37 Wrestling            |
| 10 Social Service              | 24 Hockey             | 38 Cheerleading         |
| 11 Ethnic Groups               | 25 Lacrosse           | 39 Martial Arts         |
| 12 Religious Groups            | 26 Sailing            | 40 MUN                  |
| 13 Political Groups            | 27 Ski–Alpine         |                         |
| 14 Dance                       | 28 Ski–Nordic Racing  |                         |
- First Choice \_\_\_\_\_      Second Choice \_\_\_\_\_      41 Other \_\_\_\_\_

**If a sport, indicate intended level of participation.**

- |  |  |
|--|--|
| <input type="radio"/> Intercollegiate                  | <input type="radio"/> Intercollegiate                  |
| <input type="radio"/> Club / Intramural / Recreational | <input type="radio"/> Club / Intramural / Recreational |

While we recognize that many students' plans change during their college years, we ask you to respond to the following questions (please choose one rating per question):

**How definite do you consider your academic plans to be?**

absolutely certain    1        2        3        4        5        very likely to change

**How definite do you consider your vocational plans to be?**

absolutely certain    1        2        3        4        5        very likely to change

**How definite are your extracurricular and/or athletic interests?**

absolutely certain    1        2        3        4        5        very likely to change

**Please list the cities and countries where you have lived, with years of residence in each.**

Birthplace \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**If you have previously applied for admission to Harvard, please indicate when and for which program you applied.**

- |   |  |   |
|---|--|---|
| <input type="radio"/> College (first year)<br>Year(s) _____ | <input type="radio"/> Summer School<br>Year(s) _____ | <input type="radio"/> Extension School<br>Year(s) _____ |
|---|--|---|
- Please forward the transcripts for any program in which you enrolled.

**Which languages other than English can you speak, read or write?**  
 (Please indicate with S, R or W.)

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Disciplinary Actions and Voluntary Leaves**

- Yes                       No

Have you ever incurred serious or repeated disciplinary action, or have you ever been dismissed, suspended or separated from school, or placed on probation, or have you ever been away from school for a period of more than two weeks, including a leave of absence, other than for school vacations or due to illness? If so, please check yes and, explain in the additional information section at the end of this form. Please arrange for your counselor to include a statement about your situation with the School Report.

Have you ever been convicted of a felony, a misdemeanor that resulted in a sentence of imprisonment or a misdemeanor within the past five years? (Under Massachusetts law, you may exclude from your answer any first convictions for the misdemeanors of drunkenness, simple assault, speeding, minor traffic violations, affray or disturbance of the peace.) If so, please check yes and explain in the additional information section at the end of this form or attach an additional sheet to this form.

**If, after you have submitted this form, new circumstances arise related to the matters addressed in the questions above, you must notify us promptly.**

**Teacher Evaluations**

This application includes two Teacher Evaluation forms. After completing your portion of the forms, you should give them to teachers in *different academic subjects* who know you well and preferably have taught you during your final two years of school. As a courtesy to your teachers, you might provide them with stamped envelopes addressed to Harvard Admissions.

**To help us check for completeness of your application, please list your teachers' names.**

\_\_\_\_\_  
Teacher Evaluation 1

\_\_\_\_\_  
Teacher Evaluation 2

**Class Rank**

Ranked \_\_\_\_\_ in a total graduating class numbering \_\_\_\_\_.

(If precise rank is not available, please estimate, as "top tenth," "top quarter," etc. Even if your school does not rank, please indicate the size of your total graduating class.)

**Summer Activities**

Activity (camp, travel, summer school)

Approximate dates of participation

Number of hours spent per week (if applicable)

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**OPTIONAL**

*We do not expect or require applicants to submit supplementary materials or additional essays. We simply want to be certain that you have every opportunity to tell us about yourself.*

**Supplementary Materials**

The required components of the application to Harvard provide an ample basis to make our admission decisions. However, students with exceptional talents or achievements may send music recordings, slides of artwork or selected samples of academic work (e.g., creative writing) for us to consider as part of their application files. At the discretion of the Admissions Committee, submissions may be evaluated by faculty. Supplementary materials are not required or expected—and should be sent only if the applicant's work is unusually advanced. Because we cannot return such materials, applicants should send only duplicates. For more information, please visit our website: [www.admissions.college.harvard.edu/apply/application\\_process/supplements.html](http://www.admissions.college.harvard.edu/apply/application_process/supplements.html).

Check here if you are planning to send supplementary materials to be evaluated as part of your application. Please send all supplementary materials to the Admissions Office so that they can be properly labeled and included in your file. DO NOT submit materials directly to academic departments. If you are submitting research materials for review, please include a short statement putting the research project into the context of your academic interests and future plans.

- Music tape or CD\*       Slides of artwork       Other  
Instrument \_\_\_\_\_      Media \_\_\_\_\_      (Explain) \_\_\_\_\_

*\*Please note that CD format is preferred, but tapes will still be evaluated. Do not send video recordings of musical performances or recitals.*

**Additional Essays**

Occasionally, students feel that college application forms do not provide a sufficient opportunity to convey important information about themselves or their accomplishments. If you wish to include an additional essay, you may do so.

**Possible Topics:**

- Unusual circumstances in your life
- Travel or living experiences in other countries
- Books that have affected you the most
- An academic experience (course, project, paper or research topic) that has meant the most to you
- A list of books you have read during the past twelve months

**FOR STUDENTS APPLYING FROM SCHOOLS OUTSIDE THE U.S. AND CANADA** (Regardless of Citizenship)

What leaving or qualifying examination, if any, do you expect to take before completing secondary school?

Examination

When will your record on this be available to Harvard?

What specific plan do you have, if any, for using the education you hope to receive?

Have you had or have you scheduled an admissions interview?

Yes

When?

Where?

With Whom?

No, but I plan to do so.

When?

Where?

With Whom?

No

Please state reason

Please see our website to determine whether an interview is possible in your home country: [www.admissions.college.harvard.edu/apply/international/interviews.html](http://www.admissions.college.harvard.edu/apply/international/interviews.html).

**Additional Information**

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**PLEASE NOTE**

**Students admitted under an Early Decision program at another college must withdraw any pending application to Harvard College and are not eligible for admission.**

**If you have attended more than one high school in the last two years, you should have an additional School Report from the Common Application/Universal College Application submitted by your former counselor(s).**

I certify that the information presented in my application is accurate, complete and honestly presented. I also certify that, to the best of my knowledge, any information submitted on my behalf, including letters of recommendation, is authentic. I understand and agree that any intentionally inaccurate information, misleading information or omission will, if discovered at a later date, be cause for rescission of any offer of admission, or for discipline, including termination of my status as a student and revocation of course credit, course grades and degree.

**SIGNATURE**

Name

Date

Printed Name

**TO THE APPLICANT**

After completing all the relevant questions below, give this form to your secondary school counselor or another school official who knows you better. Please also give that school official stamped envelopes addressed to each institution that requires a Secondary School Report.

Legal name \_\_\_\_\_  Female  
 Male  
*Last/Family/Sur (Enter name exactly as it appears on official documents.) First/Given Middle (complete) Jr., etc.*

Birth date \_\_\_\_\_ Social Security # \_\_\_\_\_  
*mm/dd/yyyy (Optional)*

Address \_\_\_\_\_  
*Number & Street Apartment # City/Town State/Province Country ZIP/Postal Code*

School you now attend \_\_\_\_\_ CEEB/ACT code \_\_\_\_\_

Current year courses—please indicate title, level (AP, IB, advanced honors, etc.) and credit value of all courses you are taking this year. Indicate quarter classes taken in the same semester on the appropriate semester line.

**First Semester/Trimester**

**Second Semester/Trimester**

**Third Trimester**  
*or additional first/second term courses if more space is needed*

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Please detach along perforation

**IMPORTANT PRIVACY NOTICE:** Under the terms of the Family Educational Rights and Privacy Act (FERPA), after you matriculate you *will* have access to this form and all other recommendations and supporting documents submitted by you and on your behalf after matriculating, unless at least one of the following is true:

1. The institution does not save recommendations post-matriculation (*see list at [www.commonapp.org/FERPA](http://www.commonapp.org/FERPA)*).
2. You waive your right to access below, regardless of the institution to which it is sent:

Yes, I do waive my right to access, and I understand I will never see this form or any other recommendations submitted by me or on my behalf.

No, I do *not* waive my right to access, and I may someday choose to see this form or any other recommendations or supporting documents submitted by me or on my behalf to the institution at which I'm enrolling, if that institution saves them after I matriculate.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**TO THE SECONDARY SCHOOL COUNSELOR**

Attach applicant's official transcript, including courses in progress, a school profile, and transcript legend. (Check transcript copies for readability.) Use page 2 to complete your evaluation for this student. **Be sure to sign below.**

Counselor's name (Mr./Ms./Dr., etc.) \_\_\_\_\_  
*Please print or type*

Signature \_\_\_\_\_ Date \_\_\_\_\_  
*mm/dd/yyyy*

Title \_\_\_\_\_ School \_\_\_\_\_

School address \_\_\_\_\_  
*City/Town State/Province Country ZIP/Postal Code*

Counselor's phone (\_\_\_\_\_) \_\_\_\_\_ Counselor's fax (\_\_\_\_\_) \_\_\_\_\_  
*Area Code Number Ext. Area Code Number*

Secondary school CEEB/ACT code \_\_\_\_\_ Counselor's e-mail \_\_\_\_\_

## Background Information

Class rank: \_\_\_\_\_ Class size: \_\_\_\_\_ Covering a period from \_\_\_\_\_ to \_\_\_\_\_.  
(mm/yyyy) (mm/yyyy)

The rank is  weighted  unweighted. How many students share this rank? \_\_\_\_\_

We do not rank. Instead, please indicate quartile \_\_\_\_\_ quintile \_\_\_\_\_ decile \_\_\_\_\_

Cumulative GPA: \_\_\_\_\_ on a \_\_\_\_\_ scale, covering a period from \_\_\_\_\_ to \_\_\_\_\_.  
(mm/yyyy) (mm/yyyy)

This GPA is  weighted  unweighted. The school's passing mark is \_\_\_\_\_.

Highest GPA in class \_\_\_\_\_ Graduation date \_\_\_\_\_  
(mm/dd/yyyy)

Percentage of graduating class immediately attending: \_\_\_\_\_ four-year \_\_\_\_\_ two-year institutions

Are classes taken on a block schedule?  Yes  No

Is the applicant an IB Diploma candidate?  Yes  No

If you offer AP courses, do you limit the number a student can take?  Yes  No

How many AP courses does your school offer (in total)? \_\_\_\_\_

In comparison with other college preparatory students at your school, the applicant's course selection is:

- most demanding  
 very demanding  
 demanding  
 average  
 below average

How long have you known this student and in what context? \_\_\_\_\_

What are the first words that come to your mind to describe this student? \_\_\_\_\_

**Ratings** Compared to other students in his or her class year, how do you rate this student in terms of:

	No basis	Below average	Average	Good (above average)	Very good (well above average)	Excellent (top 10%)	Outstanding (top 5%)	One of the top few I've encountered (top 1%)
Academic achievement								
Extracurricular accomplishments								
Personal qualities and character								
OVERALL								

**Evaluation** Please write whatever you think is important about this student, including a description of academic, extracurricular, and personal characteristics. We welcome a broad-based assessment that will help us to differentiate this student from others. (Feel free to attach an additional sheet or another reference you may have prepared on behalf of this student.)

① Has the applicant ever been found responsible for a disciplinary violation at your school from 9<sup>th</sup> grade (or the international equivalent) forward, whether related to academic misconduct or behavioral misconduct, that resulted in the applicant's probation, suspension, removal, dismissal, or expulsion from your institution?  Yes  No

② To your knowledge, has the applicant ever been convicted of a misdemeanor, felony, or other crime?  Yes  No

If you answered yes to either or both questions, please attach a separate sheet of paper or use your written recommendation to give the approximate date of each incident and explain the circumstances.

Check here if you would prefer to discuss this applicant over the phone with each admission office.

I recommend this student:  No basis  With reservation  Fairly strongly  Strongly  Enthusiastically

# Harvard for Entrance in Fall 2010 • School Report Part II



**Office of Admissions and Financial Aid**  
86 Brattle Street  
Cambridge, MA 02138

Please return this form by January 1.

Applicant's Name: \_\_\_\_\_  
Please Print

Date of Birth: \_\_\_\_\_  
(MM/DD/YYYY)

Secondary School: \_\_\_\_\_ CEEB/ACT Code: \_\_\_\_\_

## To Counselor or School Head:

We have provided this supplement to the Common Application School Report to give secondary schools the opportunity to offer further information about their students. You may have already provided this information in your report; we are happy to accept letters or photocopied reports and ask only that you staple them to this form. We recognize that not all parts of this form apply equally to all schools, and we understand that many counselors face extraordinarily demanding workloads. We are extremely grateful for your help in assisting students in the transition from secondary school to college.

Representatives of schools outside the U.S. and Canada should refer to additional notes and directions provided on the back page of this form.

The purpose of this recommendation is to assist the Admissions Committee in making a decision and, if the applicant enrolls, to aid in making rooming assignments and to assist the student in other ways. Because inadequate information can sometimes diminish a student's chances for admission, a full and candid report is essential. We ask, therefore, for careful ratings and comments about character and ability by a school official who knows the student well. Your report will be read thoroughly by admissions officers and later reviewed by the Admissions Committee as it votes on the student's case.

### The Transcript

You may send us any legible transcript form or academic record that your school currently uses. A school profile, including a brief explanation of your grading system, would be especially welcome. The transcript should provide at least the following information:

- **Courses taken, years taken and grades, including courses failed or repeated.**
- **Courses currently in progress.**
- **Indication of honors, accelerated and Advanced Placement courses (if applicable).**
- **Test results, such as SAT Reasoning Test, SAT Subject Tests, ACT, AP, IB and PSAT.**
- **Schools abroad are asked to submit the results or predicted results from their examinations, such as the Abitur, IB and GCE A-Levels.**

### Numerical Rank in Class

We understand that some schools, as a matter of policy, do not rank their students. However, the Committee feels that it must have some indication of how the student has performed relative to classmates in order to reach a good decision. *We appreciate your cooperation in noting class size and class rank as nearly as possible.* (If precise rank is not available, please estimate decile or give some other indication.)

### Financial Aid

If the candidate is a U.S. citizen or permanent resident and is planning to apply for financial aid, please direct him or her to immediately apply for federal financial aid, including the Pell Grant and for state awards to which the student is entitled if he or she meets the criteria outlined by the participating states (i.e., Connecticut, District of Columbia, Maine, Maryland, Massachusetts, New Hampshire, Pennsylvania, Rhode Island and Vermont).

International applicants should be encouraged to complete the Financial Statement for Students from Foreign Countries form and to visit the Financial Aid Office website: [www.fao.fas.harvard.edu](http://www.fao.fas.harvard.edu) to learn more about our financial aid policies and programs.

### Disciplinary Actions and Voluntary Leaves

Yes  No

If in the past three years the student has incurred serious or repeated disciplinary action or has ever been dismissed, suspended or separated from school, or placed on probation, or has ever been away from school for a period of more than two weeks, including a leave of absence, other than school vacations or due to illness, please check yes above and explain on a separate sheet. (Please note that we ask the same question of the student and need confirmation and explanation of any such circumstance.) If after you have submitted this form, new circumstances alter the student's status at school, you should notify us as soon as possible.

**Additional General Ratings**

No basis for judgement	Average or below	Good	Excellent (next 10% this year)	Outstanding (top 10% this year)	One of the top few I have encountered in my career
<input type="radio"/> Intellectual curiosity	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<input type="radio"/> Intellectual creativity	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<input type="radio"/> Academic achievement	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<input type="radio"/> Academic promise	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<input type="radio"/> Leadership	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<input type="radio"/> Sense of responsibility	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<input type="radio"/> Self-confidence	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<input type="radio"/> Self-reliance	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<input type="radio"/> Warmth of personality	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<input type="radio"/> Sense of humor	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<input type="radio"/> Concern for others	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<input type="radio"/> Energy	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<input type="radio"/> Maturity	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<input type="radio"/> Initiative	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<input type="radio"/> Reaction to setbacks	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<input type="radio"/> Respect accorded by faculty	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

**TO BE COMPLETED FOR STUDENTS APPLYING FROM SCHOOLS OUTSIDE THE U.S.**

Considering all the factors you feel may be relevant, how would you rate the applicant as a candidate for a university of the highest standing:

The Admissions Committee realizes that some of the information requested is not readily available to you in the form commonly found in U.S. secondary schools. We appreciate your willingness to answer our questions as best you can. Please feel free to use or amend this form in any appropriate way.

	Poor	Adequate	Good	Superior
In your own country?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Abroad?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Please indicate the applicant's achievement on the examination(s) he or she has taken to date. In which subjects and at which levels will the applicant be examined immediately prior to leaving your school (such as A-Levels, Abitur and International Baccalaureate)? Also, please estimate, if possible, his or her probable performance on the examination indicating estimate by "est."

Examination	Subject	Level	Result or estimated result	Date
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Certified photocopies of examination results, if available, must be submitted with this form.

**TO THE APPLICANT**

After completing all the relevant questions below, give this form to a teacher who has taught you an **academic** subject (for example, English, foreign language, math, science, or social studies). Please also give that teacher stamped envelopes addressed to each institution that requires a Teacher Evaluation.

Legal name \_\_\_\_\_  Female  
Last/Family/Sur (Enter name **exactly** as it appears on official documents.) First/Given Middle (complete) Jr., etc.  Male

Birth date mm/dd/yyyy \_\_\_\_\_ Social Security # \_\_\_\_\_ (Optional)

Address \_\_\_\_\_  
Number & Street Apartment # City/Town State/Province Country ZIP/Postal Code

School you now attend \_\_\_\_\_ CEEB/ACT code \_\_\_\_\_

**IMPORTANT PRIVACY NOTICE:** Under the terms of the Family Educational Rights and Privacy Act (FERPA), after you matriculate you *will* have access to this form and all other recommendations and supporting documents submitted by you and on your behalf after matriculating, unless at least one of the following is true:

1. The institution does not save recommendations post-matriculation (see list at [www.commonapp.org/FERPA](http://www.commonapp.org/FERPA)).
2. You waive your right to access below, regardless of the institution to which it is sent:

- Yes, I do waive my right to access, and I understand I will never see this form or any other recommendations submitted by me or on my behalf.  
 No, I do *not* waive my right to access, and I may someday choose to see this form or any other recommendations or supporting documents submitted by me or on my behalf to the institution at which I'm enrolling, if that institution saves them after I matriculate.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**TO THE TEACHER**

The Common Application membership finds candid evaluations helpful in choosing from among highly qualified candidates. A photocopy of this reference form, or another reference you may have prepared on behalf of this student, is acceptable. You are encouraged to keep the original of this form in your private files for use should the student need additional recommendations. Please return it to the appropriate admission office(s) in the envelope(s) provided to you by this student. Please submit your references promptly. **Be sure to sign below.**

Teacher's name (Mr./Ms./Dr., etc.) \_\_\_\_\_ Subject taught \_\_\_\_\_  
Please print or type

Signature \_\_\_\_\_ Date mm/dd/yyyy \_\_\_\_\_

Secondary school \_\_\_\_\_

School address \_\_\_\_\_  
Number & Street City/Town State/Province Country ZIP/Postal Code

Teacher's phone (Area Code) \_\_\_\_\_ Number \_\_\_\_\_ Ext. \_\_\_\_\_ Teacher's e-mail \_\_\_\_\_

**Background Information**

How long have you known this student and in what context? \_\_\_\_\_

What are the first words that come to your mind to describe this student? \_\_\_\_\_

List the courses you have taught this student, noting for each the student's year in school (10th, 11th, 12th; first-year, sophomore; etc.) and the level of course difficulty (AP, IB, accelerated, honors, elective; 100-level, 200-level, etc.).

Please detach along perforation

**Ratings** Compared to other students in his or her class year, how do you rate this student in terms of:

	No basis	Below average	Average	Good (above average)	Very good (well above average)	Excellent (top 10%)	Outstanding (top 5%)	One of the top few I've encountered (top 1%)
Academic achievement								
Intellectual promise								
Quality of writing								
Creative, original thought								
Productive class discussion								
Respect accorded by faculty								
Disciplined work habits								
Maturity								
Motivation								
Leadership								
Integrity								
Reaction to setbacks								
Concern for others								
Self-confidence								
Initiative, independence								
OVERALL								

**Evaluation** Please write whatever you think is important about this student, including a description of academic and personal characteristics, as demonstrated in your classroom. We welcome information that will help us to differentiate this student from others. (Feel free to attach an additional sheet or another reference you may have prepared on behalf of this student.)

TO THE APPLICANT

After completing all the relevant questions below, give this form to a teacher who has taught you an **academic** subject (for example, English, foreign language, math, science, or social studies). Please also give that teacher stamped envelopes addressed to each institution that requires a Teacher Evaluation.

Legal name \_\_\_\_\_  Female  
Last/Family/Sur (Enter name **exactly** as it appears on official documents.) First/Given Middle (complete) Jr., etc.  Male

Birth date \_\_\_\_\_ Social Security # \_\_\_\_\_  
mm/dd/yyyy (Optional)

Address \_\_\_\_\_  
Number & Street Apartment # City/Town State/Province Country ZIP/Postal Code

School you now attend \_\_\_\_\_ CEEB/ACT code \_\_\_\_\_

**IMPORTANT PRIVACY NOTICE:** Under the terms of the Family Educational Rights and Privacy Act (FERPA), after you matriculate you *will* have access to this form and all other recommendations and supporting documents submitted by you and on your behalf after matriculating, unless at least one of the following is true:

1. The institution does not save recommendations post-matriculation (see list at [www.commonapp.org/FERPA](http://www.commonapp.org/FERPA)).
2. You waive your right to access below, regardless of the institution to which it is sent:

- Yes, I do waive my right to access, and I understand I will never see this form or any other recommendations submitted by me or on my behalf.  
 No, I do *not* waive my right to access, and I may someday choose to see this form or any other recommendations or supporting documents submitted by me or on my behalf to the institution at which I'm enrolling, if that institution saves them after I matriculate.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Please detach along perforation

TO THE TEACHER

The Common Application membership finds candid evaluations helpful in choosing from among highly qualified candidates. A photocopy of this reference form, or another reference you may have prepared on behalf of this student, is acceptable. You are encouraged to keep the original of this form in your private files for use should the student need additional recommendations. Please return it to the appropriate admission office(s) in the envelope(s) provided to you by this student. Please submit your references promptly. **Be sure to sign below.**

Teacher's name (Mr./Ms./Dr., etc.) \_\_\_\_\_ Subject taught \_\_\_\_\_  
Please print or type

Signature \_\_\_\_\_ Date \_\_\_\_\_  
mm/dd/yyyy

Secondary school \_\_\_\_\_

School address \_\_\_\_\_  
Number & Street City/Town State/Province Country ZIP/Postal Code

Teacher's phone (\_\_\_\_\_) \_\_\_\_\_ Teacher's e-mail \_\_\_\_\_  
Area Code Number Ext.

**Background Information**

How long have you known this student and in what context? \_\_\_\_\_

What are the first words that come to your mind to describe this student? \_\_\_\_\_

List the courses you have taught this student, noting for each the student's year in school (10th, 11th, 12th; first-year, sophomore; etc.) and the level of course difficulty (AP, IB, accelerated, honors, elective; 100-level, 200-level, etc.).

**Ratings** Compared to other students in his or her class year, how do you rate this student in terms of:

	No basis	Below average	Average	Good (above average)	Very good (well above average)	Excellent (top 10%)	Outstanding (top 5%)	One of the top few I've encountered (top 1%)
Academic achievement								
Intellectual promise								
Quality of writing								
Creative, original thought								
Productive class discussion								
Respect accorded by faculty								
Disciplined work habits								
Maturity								
Motivation								
Leadership								
Integrity								
Reaction to setbacks								
Concern for others								
Self-confidence								
Initiative, independence								
OVERALL								

**Evaluation** Please write whatever you think is important about this student, including a description of academic and personal characteristics, as demonstrated in your classroom. We welcome information that will help us to differentiate this student from others. (Feel free to attach an additional sheet or another reference you may have prepared on behalf of this student.)

**TO THE APPLICANT**

After completing all the relevant questions below, give this form to your secondary school counselor or another school official who knows you better. Please also give that school official stamped envelopes addressed to each institution that requires a Midyear Report.

Legal name \_\_\_\_\_  Female  
 Male  
*Last/Family/Sur (Enter name exactly as it appears on official documents.)      First/Given      Middle (complete)      Jr., etc.*

Birth date \_\_\_\_\_ Social Security # \_\_\_\_\_  
*mm/dd/yyyy      (Optional)*

Address \_\_\_\_\_  
*Number & Street      Apartment #      City/Town      State/Province      Country      ZIP/Postal Code*

School you now attend \_\_\_\_\_ CEEB/ACT code \_\_\_\_\_

**Current year courses—please indicate title, level (AP, IB, advanced honors, etc.) and credit value of all courses you are taking this year. Indicate quarter classes taken in the same semester on the appropriate semester line.**

First Semester/Trimester

Second Semester/Trimester

Third Trimester  
*or additional first/second term courses if more space is needed*


Please detach along perforation

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- The institution does not save recommendations post-matriculation (*see list at [www.commonapp.org/FERPA](http://www.commonapp.org/FERPA)*).
- You waive your right to access below, regardless of the institution to which it is sent:

- Yes, I do waive my right to access, and I understand I will never see this form or any other recommendations submitted by me or on my behalf.
- No, I do *not* waive my right to access, and I may someday choose to see this form or any other recommendations or supporting documents submitted by me or on my behalf to the institution at which I'm enrolling, if that institution saves them after I matriculate.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**TO THE SECONDARY SCHOOL COUNSELOR**

Please submit this form when midyear grades are available (end of first semester or second trimester). Attach applicant's official transcript, including courses in progress, a school profile, and transcript legend. (Please check transcript copies for readability.) Use page 2 to complete your evaluation for this student. **Be sure to sign below.**

Counselor's name (Mr./Ms./Dr., etc.) \_\_\_\_\_  
*Please print or type*

Signature \_\_\_\_\_ Date \_\_\_\_\_  
*mm/dd/yyyy*

Title \_\_\_\_\_ School \_\_\_\_\_

School address \_\_\_\_\_  
*City/Town      State/Province      Country      ZIP/Postal Code*

Counselor's phone (\_\_\_\_\_) \_\_\_\_\_ Counselor's fax (\_\_\_\_\_) \_\_\_\_\_  
*Area Code      Number      Ext.      Area Code      Number*

Secondary school CEEB/ACT code \_\_\_\_\_ Counselor's e-mail \_\_\_\_\_

**Background Information** If any of the information on this page has changed for this student since the Secondary School Report was submitted, please enter the new information in the appropriate section below. If your recommendation for this student has changed, please comment in the space below or on a separate sheet. If nothing has changed, you may leave this page blank. *However, your signature is still required on page 1.*

Class rank: \_\_\_\_\_ Class size: \_\_\_\_\_ Covering a period from \_\_\_\_\_ to \_\_\_\_\_.  
(mm/yyyy) (mm/yyyy)

The rank is  weighted  unweighted. How many students share this rank? \_\_\_\_\_

We do not rank. Instead, please indicate quartile \_\_\_\_\_ quintile \_\_\_\_\_ decile \_\_\_\_\_

Cumulative GPA: \_\_\_\_\_ on a \_\_\_\_\_ scale, covering a period from \_\_\_\_\_ to \_\_\_\_\_.  
(mm/yyyy) (mm/yyyy)

This GPA is  weighted  unweighted. The school's passing mark is \_\_\_\_\_.

Highest GPA in class \_\_\_\_\_ Graduation date \_\_\_\_\_  
(mm/dd/yyyy)

Percentage of graduating class immediately attending: \_\_\_\_\_ four-year \_\_\_\_\_ two-year institutions

Are classes taken on a block schedule?  Yes  No

Is the applicant an IB Diploma candidate?  Yes  No

If you offer AP courses, do you limit the number a student can take?  Yes  No

How many AP courses does your school offer (in total)? \_\_\_\_\_

In comparison with other college preparatory students at your school, the applicant's course selection is:

- most demanding
- very demanding
- demanding
- average
- below average

How long have you known this student and in what context? \_\_\_\_\_

What are the first words that come to your mind to describe this student? \_\_\_\_\_

**Ratings** Compared to other students in his or her class year, how do you rate this student in terms of:

	No basis	Below average	Average	Good (above average)	Very good (well above average)	Excellent (top 10%)	Outstanding (top 5%)	One of the top few I've encountered (top 1%)
Academic achievement								
Extracurricular accomplishments								
Personal qualities and character								
OVERALL								

**Evaluation** Please write whatever you think is important about this student, including a description of academic, extracurricular, and personal characteristics. We welcome a broad-based assessment that will help us to differentiate this student from others. (Feel free to attach an additional sheet or another reference you may have prepared on behalf of this student.)

① Has the applicant ever been found responsible for a disciplinary violation at your school from 9<sup>th</sup> grade (or the international equivalent) forward, whether related to academic misconduct or behavioral misconduct, that resulted in the applicant's probation, suspension, removal, dismissal, or expulsion from your institution?  Yes  No

② To your knowledge, has the applicant ever been convicted of a misdemeanor, felony, or other crime?  Yes  No

If you answered yes to either or both questions, please attach a separate sheet of paper or use your written recommendation to give the approximate date of each incident and explain the circumstances.

**Check here if you would prefer to discuss this applicant over the phone with each admission office.**

**I recommend this student:**  No basis  With reservation  Fairly strongly  Strongly  Enthusiastically

# Helpful Websites

**Harvard Websites:** Accessible Education Office | [www.aeo.fas.harvard.edu](http://www.aeo.fas.harvard.edu)  
Advanced Standing | [www.fas.harvard.edu/~advising/advanced/reqs.html](http://www.fas.harvard.edu/~advising/advanced/reqs.html)  
Advising | [www.fas.harvard.edu/~advising](http://www.fas.harvard.edu/~advising)  
Application | [www.admissions.college.harvard.edu/apply/forms/](http://www.admissions.college.harvard.edu/apply/forms/)  
Athletics | [www.gocrimson.com](http://www.gocrimson.com)  
Bureau of Study Counsel | [www.bsc.harvard.edu](http://www.bsc.harvard.edu)  
Career Services | [www.ocs.fas.harvard.edu](http://www.ocs.fas.harvard.edu)  
Counseling Services | [www.college.harvard.edu/services/counseling](http://www.college.harvard.edu/services/counseling)  
Courses of Instruction | [www.registrar.fas.harvard.edu/fasro/courses](http://www.registrar.fas.harvard.edu/fasro/courses)  
Departments and Concentrations | [www.fas.harvard.edu/home/academics-and-research](http://www.fas.harvard.edu/home/academics-and-research)  
Dining | [www.dining.harvard.edu](http://www.dining.harvard.edu)  
Engineering and Applied Sciences | [www.seas.harvard.edu](http://www.seas.harvard.edu)  
Financial Aid | [www.fao.fas.harvard.edu](http://www.fao.fas.harvard.edu)  
Freshman Dean's Office | [www.fdo.fas.harvard.edu](http://www.fdo.fas.harvard.edu)  
Health Services | [www.huhs.harvard.edu](http://www.huhs.harvard.edu)  
International Applicants | [www.admissions.college.harvard.edu/apply/international/](http://www.admissions.college.harvard.edu/apply/international/)  
Ivy Group Common Admissions Procedure Statement | [www.ivyleaguesports.com](http://www.ivyleaguesports.com)  
Libraries | [lib.harvard.edu](http://lib.harvard.edu)  
Museums | [www.harvard.edu/museums](http://www.harvard.edu/museums)  
Public Service Opportunities | [www.fas.harvard.edu/~pbh/psn](http://www.fas.harvard.edu/~pbh/psn)  
Research Opportunities and Student Employment | [www.seo.harvard.edu/](http://www.seo.harvard.edu/)  
Student Organizations and Activities | [www.college.harvard.edu/student/activities](http://www.college.harvard.edu/student/activities)  
Study Abroad | [www.fas.harvard.edu/~oip](http://www.fas.harvard.edu/~oip)  
Taking Time Off | [www.admissions.college.harvard.edu/apply/time\\_off/](http://www.admissions.college.harvard.edu/apply/time_off/)  
Visit | [www.admissions.college.harvard.edu/visit/](http://www.admissions.college.harvard.edu/visit/)

**Standardized Testing:** ACT | [www.act.org/aap/](http://www.act.org/aap/)  
AP | [www.ets.org](http://www.ets.org)  
College Board | [www.collegeboard.com](http://www.collegeboard.com)  
GRE | [www.ets.org](http://www.ets.org)  
SAT Registration | [www.collegeboard.com/student/testing/sat/reg.html](http://www.collegeboard.com/student/testing/sat/reg.html)  
TOEFL | [www.ets.org](http://www.ets.org)

**Applying Online:** The Common Application | [www.commonapp.org](http://www.commonapp.org)  
The Universal College Application | [www.universalcollegeapp.com](http://www.universalcollegeapp.com)

## Notes

